

Summary:

CSC Screeding is an established, professional and respected company in the floor screeding sector. We have an enviable reputation, as well as winning awards the company has Investor In People accreditation. The company is well managed, stable and is looking forward towards its next phase of growth.

The current opportunity has arisen at a time the company is going through significant growth and this is your chance to build a team and to make a significant impact to our business and in the industry.

You will be responsible for all aspects of the operations from recruiting, supplier management plant maintenance to health and safety and the efficient running of onsite projects to budget. We operate from High Wycombe, so living local would be a benefit.

Minimum Requirements:

1. Good experience with large building industry projects and contractual obligations.
2. This is a demanding role where the buck will stop with you and you will need to be able fully manage your brief.
3. Literate with IT systems, processes and best practice.
4. Experience of wet trades is essential and knowledge underfloor heating would be a big bonus.

Key Responsibilities and Accountabilities:

1. Liaising with the screed teams to plan and meet project requirements.
2. Build relationships with client site teams to fully understand the requirements of the project and the company's interface within projects.
3. Undertake pre-start surveys and record results for submittal to both internal team and clients.
4. Monitor and maintain good records of all H&S.
5. Attend pre-start, progress, health and safety, planning meetings as required.
6. Produce quality inspection and test reports.
7. Identify variations, out of sequence working and any other form of disruption that could affect the profitability of the project and seek instructions prior to undertaking such works.
8. Responsible for distribution of plant and material from the company storage facility.
9. Identify all maintenance requirements to installed works and company plant and equipment.
10. Maintain project budget for labour, plant and materials.
11. Understand specifications and technical detail within projects.

Job Description:
Operations Manager



12. Understand and troubleshoot day to day faults with company plant and equipment.

Business Development

1. Maintain sound and cooperative working relationship with existing clients
2. Actively promote the organisation & services offered by the company within the industry
3. Continually seek and identify new /alternative business opportunities or initiatives which may impact on the overall competitiveness, profitability and growth of the Business
4. Liaise with personnel with a view to identifying / maximising revenue from forthcoming projects.

For the right candidate this could be a way to participate further in the operational aspects of the business with the potential aim of running the business in absence of the directors.

Please apply, in confidence, with covering letter to paul@cscscreeding.co.uk